

## Frequently Asked Questions

- ***I have not received acknowledgement of my application?***

Your application will be acknowledged on receipt of a completed application and full payment. Acknowledgement is normally made within 10 days but due to working patterns this is not always possible. Any queries regarding this will NOT be answered. If you have not heard from us after 10 days please email [competitions@coventryfigureskatingclub.org.uk](mailto:competitions@coventryfigureskatingclub.org.uk)

- ***Can I send my application by registered or signed for post?***

We are not accepting postal applications. All applications must be submitted on-line. Please visit our website [www.coventryfigureskatingclub.org.uk](http://www.coventryfigureskatingclub.org.uk) to access the links. Entry fee must be paid by PayPal after completing the application form. Postal applications will NOT be accepted.

- ***What day/time I will be competing?***

We are unable to advise any skater what day or time any skater will be competing until after the closing date and when the timetable has been completed. Details will be available on our website [www.coventryfigureskatingclub.org.uk](http://www.coventryfigureskatingclub.org.uk) after the closing date.

- ***When will the timetable be known?***

The timetable will be completed after the closing date. When the total number of applicants are known the events can be organised. The number of skaters in each event will determine what day each event competes to make the best use of ice time allocated on each day. It is also dependent on what Judges and Officials are available on each day.

- ***Why can't you tell me where I am on the waiting list?***

The number of skaters in each event changes daily. This is due to test passes. When we are notified of a successful test pass and the skater needs to move to a higher level the waiting list for the lower level **and** the higher-level changes as skaters move out of one and into another event.

- ***Why can't you tell me if the event I have applied for is full? Am I on the reserve list***

The total number of skaters in each event is determined by the ice time available on each day and the number allocated in each event will be decided by the Referee after the closing date. The Referee's decision is final.

- ***Can I book my Hotel and make travel arrangements?***

We do not recommend that you book hotels or make travel arrangements until you are notified that your application has been successful and the timetable has been published. Anyone booking hotel accommodation and making travel arrangements do so at their own risk. CFSC will not provide or cover the expenses for travel, rooms and meals for accepted competitors or their coaches. Should anything happen out of our control (i.e. ice failure or power cuts etc) we will not be held responsible for expenses incurred by competitors.

- ***When should I inform you of a test pass?***

Test passes must be notified to the competition organiser **before** the closing date to ensure skaters are in the correct event as changes are not possible after the timetable has been completed. Any skater failing to notify before the closing date will not be allowed to skate at the lower level as they will be in breach of the criteria and they will not be entitled to a refund.

- ***I have passed a competitive test, please move me to the next level.***

Applications will be moved to another level on receipt of the NISA Test Statement confirming a competitive test pass.

- ***I have passed a national test, please move me to the next level.***

Applications will be moved to the new level on receipt of a copy of the NISA Test slip confirming the date the Field Moves, Elements or Free were passed.

- ***What date will be applied to my application if I move to another level?***

Applications are registered on receipt of an application form **and** successful payment. If a skater moves to another level due to a test pass they will retain the initial registration date.

- ***If my application is unsuccessful when will I receive my refund?***

If you are **unsuccessful after the closing date** and the timetable has been published we aim to complete all refunds as soon as possible. However, the period after the closing date is extremely busy and it may not always be possible to refund any fee's until after the competition.

- ***Will there be practice ice available?***

Details about practice ice will be available on the website [www.coventryfigureskatingclub.org.uk](http://www.coventryfigureskatingclub.org.uk) before the competition.

- ***Will my family and friends be able to record me or take photographs at the event?***

Spectators are NOT permitted to take any photographs or video record/skype/face-time any of the skaters during warm-up or during the competition. There will be a professional photographer at the event taking still photographs. A video recording of your performance will be available to purchase. Still photography of podium shots only will be permitted. Failure to comply with this may result in you being asked to leave the competition and delete any video footage/pictures off your camera/phone or tablet.

- ***Will spectators be charged an entry fee?***

The competitor, Coach and One guest only will enter free of charge. All other spectators will be charged £1 entry fee, payable at the Registration desk.

- ***Who do I give my music to on the day?***

Your music should be in CD format and should be handed to the Registration desk when you arrive and register on the day. Please label all discs clearly with your Name, Event Number/Level and Coach Name. A spare copy of your music is advisable.

- ***What time should I arrive?***

You will need to arrive in good time. All competitors MUST be ready to skate at least half an hour before the time given on the timetable. The timetable on the web-site will only be provisional and will be subject to change. Please make yourself known to the Gate Steward in good time for your warm up group.

- ***Will I be able to buy a Programme?***

A Souvenir programme will be on sale at the Registration desk at a cost of £2.

- ***Why do I have to pay a £10 deposit for the first-place returnable trophy?***

Trophies should be returned to Coventry Figure Skating Club no later than one calendar month before the Coventry IJS Open, or on request. Due to problems in the past we have had to purchase replacement trophies to present at the competition. Anyone failing to return a trophy will be invoiced for the cost of replacement at £120 and the cost of engraving.

- ***How far is the rink from the City centre?***

Coventry City centre is a five-minute walk from the Planet Ice Rink and has a selection of restaurants and amenities.

- ***What hotels are close to the rink?***

Days Hotel – Holyhead Road, Coventry – Tel: 02476 258 585

Premier Inn – Belgrade Plaza – Tel: 0871 527 8272

Premier Inn – Coventry City Centre – Earlsdon Park – Tel: 0871 527 9318

Ibis Hotel – Mile Lane – Tel: 02476 250500

Ramada Coventry – The Butts – Tel: 02476 238110

- ***What parking facilities are available?***

Directly opposite the rink is Moat Street – Long Stay carpark which is a Pay & Display car park and hourly rate charges apply. This is a small car park and gets busy very quickly.

Up to 1 hour £2.00

Up to 2 hours £3.00

Up to 3 hours £4.00

Up to 4 hours £5.00

Up to 5 hours £6.00

Up to 6 hours £7.00

Over 6 hours £8.00

Evening charge 6pm to 8am is £1.00

At the rear of the rink is a 24-hour multi-storey APCOA car park and hourly rate charges apply.

Up to 1 hour £0.70

Up to 2 hours £1.50

Up to 3 hours £2.20

Up to 4 hours £3.20

Up to 5 hours £5.00

Up to 12 hours £7.00

Up to 24 hours £10.00

Coventry main railway station is a ten-minute walk to the rink.

On behalf of CFSC

[competitions@coventryfigureskatingclub.org.uk](mailto:competitions@coventryfigureskatingclub.org.uk)